VISSERPRECISION
6275 East 39th Avenue
Denver, CO 80207

Revision: 09/09/2022

Visser Precision External Provider Flow Down Requirements

External providers include *suppliers, vendors, service providers, subcontractors, original equipment manufacturers, original component manufacturers, etc*.

1. External providers are required to implement a quality management system if requested to do so as a condition of approval.
2. External providers must use special process sources that are approved by Visser Precision customers, as required, including process sources (e.g., special processes). External providers must abide by Visser Precision's customers' external provider approval requirements, which are identified in Visser Precision Purchase Orders, or in other written statements of requirement, when applicable. External providers are discouraged from using packing peanuts in inbound shipments per Visser Precision's FOD prevention policy.
3. External providers are required to notify Visser Precision of changes of external providers affecting product for which Visser Precision is responsible. Visser Precision's President must approve proposed supplier changes where required by Visser Precision customers.
4. External providers are required to notify Visser Precision of nonconforming processes, product, or services when it is discovered at external providers' location(s), and in cases where release to Visser Precision has occurred, if applicable. Visser Precision' personnel and/or affected Visser Precision customer representative must review and disposition such nonconforming product according to established Visser Precision or customer procedures.
5. External providers and distributors are required to prevent the use of counterfeit materials or parts.
6. External providers are not allowed to use the following conflict minerals in any materials, items, or processes purchased by Visser Precision, including finishing services, if the following minerals are mined from the countries identified:

Cassiterite	Columbite-tantalite (tantalum)	Wolframite	Gold

Democratic Republic of the Congo (DRC)	Tanzania
Angola	The Republic of the Congo
Burundi	Uganda
Central Africa Republic	Zambia
Rwanda	
South Sudan	

7. External providers are required to notify Visser Precision of changes in product and/or process impacting the quality of products of processes for which Visser Precision is responsible. Visser Precision's President must approve proposed process changes before they are implemented, where required by Visser Precision customers.
8. External providers are required to notify Visser Precision of manufacturing facility location changes. When materials/parts are used for medical device components, the supplier is required to assist you with information needed regarding complaint handling, recalls, advisory Notices, regulatory monitoring and compliance, and post market vigilance support should address the risk of failing to communicate it appropriately.
9. External providers are required to retain all related quality control records for a period of 15 years. Once the retention period has passed, hard copy records must be commercially shredded and electronic records must be deleted from active systems and electronic storage.
10. External providers are required to provide right of access by Visser Precision management, Visser

Precision's customers, and regulatory authorities to all applicable areas of facilities involved in the order, at any level of the supply chain, and to all applicable records at any level of the supply chain. Visser Precision's customers or customer representatives are granted the right to verify at external providers' premises (and at Visser Precision's premises) that subcontracted product conforms to specified requirements.

11. External providers are required to flow down to the supply chain any applicable requirements, including customer requirements, to ensure Visser Precision customer requirements are communicated to all responsible external providers.
12. External providers are required to provide test specimens for design approval, inspection/verification, investigation, or auditing upon request.
13. External providers are responsible to take Corrective Actions when Visser Precision or Visser Precision's customers flow down corrective action requirements, in cases when it is determined that external providers are responsible for root cause. Actions may be documented using Visser Precision's Action Forms, Visser Precision's customer's forms, or supplier forms, as appropriate. External providers are required to respond to Corrective Action requests in a timely manner. Corrective Actions must demonstrate cause analysis, action implementation, and verification of action effectiveness. Should actions prove ineffective, alternate actions may be requested, or external providers may be disqualified from use.
14. Visser Precision is an ITAR (International Traffic in Arms Regulations) Registered company. It is our duty to ensure that our customer's ITAR-controlled items or technical data are protected. Approved external providers are required to formally agree to the following:

    - External provider agrees to have controls in place that prevent individuals from ITAR proscribed countries (see below) from coming in contact with Visser Precision-provided technical data and items.
    - External provider agrees to return or shred all technical documents provided by Visser Precision.
    - External provider agrees to return all items and parts, damaged, un-usable or otherwise provided by Visser Precision.
    - Non-ITAR registered external providers who receive technical data or items from Visser Precision much confirm that they do not engage in the export of time or technical date to proscribed countries (see below)

    <u>ITAR List of Proscribed Countries:</u>

Afghanistan	China (PRC)	Iran	Nigeria	Sudan	Zimbabwe
Angola	Cuba	Iraq	North Korea	Syria	
Belarus	Cyprus	Liberia	Rwanda	Vietnam	
Burma	Haiti	Libya	Somalia	Yemen	

15. External providers are required to ensure that persons are aware of their contribution to product or service conformity, their contribution to product safety, and the importance of ethical behavior.
16. External providers must comply with our Third-Party Code of Conduct. Third-Party Code of Conduct defines the standards that require all Visser Precision Third Parties to comply with when doing business with us, in addition to all applicable laws, regulations and industry standards. Compliance with our Third-Party Code of Conduct informs an important part of Visser Precision's Third-Party selection and evaluation. We respect the human rights of all our employees and those in our supply chain, demanding a safe, clean working environment; freedom from discrimination and coercion; a prohibition on the use of child or forced labor; and respect for the rights of privacy and protection of access to personal information. We require Third Parties to meet our requirements and to pass on these requirements to their respective supply chains. If an audit conducted by or on behalf of Visser Precision reveals non-alignment with our Third-Party

Code of Conduct, we have the right to take corrective measures that, in the event of significant non-compliance, may also include immediate termination of the business relationship.

17. Finally, external providers of calibration services or calibrated devices are required to provide certificates of calibration bearing traceability to the National Institute of Standards and Technology (NIST), and reporting “as found” information and “adjustment” information, as applicable.
18. The above terms and requirements pertain to each of Visser Precision’s Purchase Order and purchasing contract; acknowledgement and acceptance of the above terms and requirements will be evidenced by external providers’ acceptance of Visser Precision’s Purchase Orders or purchasing contracts. The following requirements additionally apply to external providers of special processes.

19. Pertaining to external providers of special processes (e.g., anodizing, chem-film, welding, heat treating, plating, finishing, etc.):

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Visser Precision requires external providers of special processes to provide evidence of process validation according to the requirements of AS9100D 8.5.1.2 Evidence of validation could include a third-party registration to ISO 9001, AS 9100, or similar standard that requires validation of special processes. Alternatively, external providers of special processes may provide a letter or other evidence of process validation (e.g., from aerospace customers) (A response written in the space provided below may also be acceptable; please sign, date, and return via fax.)

Evidence of process validation must demonstrate conformity to the following requirements (excerpted from AS9100D, 8.5.1.2)

For processes where the resulting output cannot be verified by subsequent monitoring or measurement, Visser Precision shall establish arrangements for these processes including, as applicable.

a) definition of criteria for review and approval of the processes
b) determination of conditions to maintain the approval
c) approval of facilities and equipment
d) qualification of persons
e) use of specific methods and procedures for implementation and monitoring the processes
f) requirements for documented information to be retained (**records)**

Return all items and parts, damaged, and un-usable or otherwise provided by Visser Precision.